

**FILLMORE CENTRAL SCHOOL DISTRICT**  
**PO Box 177, 104 West Main St.**  
**Fillmore, NY 14735**

**BOARD MEETING MINUTES**

*Thursday, October 23, 2014 @ 7 PM*  
*Conference Room – C117*

**FUTURE MEETINGS**

November 20, 2014  
December 18, 2014

Board Meeting – 7 pm  
Board Meeting – 7 pm

Meeting called to order at 7:00 pm by Board President Parmenter.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS PRESENT:**

Tom Parmenter, President  
Marcus Dean, Vice-President  
Paul Cronk, District Clerk  
Faith Roeske  
Sara Hatch

**ADMINISTRATION PRESENT:**

Ravo Root, Superintendent  
Mike Dodge, High School Principal  
Wendy Butler, Pre K – 4 Principal/Curriculum Director  
Thomas Ricketts, Business Manager

**1. PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**

**2. PROGRAMS/PRESENTATIONS**

- David V. DiTanna of Buffamante, Whipple, Buttafaro gave a presentation and provided a preliminary report regarding our recent external audit. The report was reviewed and deficiencies were explained as well as reporting where significant progress has been made. The audit covered all areas of finance including grants, and all fund accounts.
- Contractor Mark Eberts was present with Rod Drake from Clark Patterson Lee. Mr. Eberts shared his view on poured rubber surfaces used for school playgrounds. He spoke to the process of the construction and to the advantages. While no surface can guarantee no injuries, the surface he is proposing ranks extremely high for student safety. Mr. Drake affirmed Mr. Ebert's view of the proposed surface along with additional information including the possibility of adding color and pattern to the surface.
- Girls Basketball coach Tom Parks was present and spoke to the proposed makeup of the girls basketball teams this coming fall. Due to the number of girls that have shown interest in joining the team this year, he suggests two Modified teams, no JV team and one Varsity team. This will allow for the most participation and create a scenario for the possibility of a JV team next year.
- Athletic Director Jon Beardsley shared updated plans for the synthetic surfaced field. He reviewed the layout of lines for the baseball, softball and soccer fields along with explanation of where new lighting will be located, dugout construction and location and location of fencing both for field use and for pedestrian traffic. There was also discussion regarding better access to the fields for emergency vehicles in the event a serious injury occurs. Several samples of synthetic field turf with different lengths of the blade were provided and there was discussion on the type of in-fill that would be used.

**3. DISCUSSION/WORK SESSION**

3.1 Administrators' Reports

- Dr. Butler shared that a total of 173 students received good behavior tickets and are eligible for prizes.

- There are now 7 students that have been named as Soaring Eagles. This honor goes to students that have shown outstanding character.
- A schedule of upcoming awards assembly was shared.
- Mr. Dodge shared that he had attended a middle schools conference and found the information provided valuable.
- The new 7<sup>th</sup> grade social studies exam was discussed.
- The annual Open House was very well attended as usual.
- Student training as Safe School Ambassadors is scheduled for October 30 in the multi-purpose room.
- On November 10 there will be a presentation by the organization "Missing and Exploited Children". The presentation will emphasize internet safety.
- Several drills including a lock out and lock down drill are scheduled for the week of October 27.

3.2 Work Session - none

3.3 Superintendent's Report

- Mr. Root reviewed several Capital Project updates. Roof project bids have begun to be accepted. We also discussed window replacements and details such as latch location, screens and energy efficiency. The new clock system was reviewed with an example of a replacement clock available for inspection. The clocks will be synchronized with the bell system and be updated by the atomic clock in Denver, CO.
- FCS will employ two certified teachers through the Ameri-Corps program. Both teachers have shown enthusiasm and a desire to help students after school. The teachers are paid by Ameri-Corps and will be assigned to work at FCS.
- Smart Snacks Standards and the effect on student Fundraisers were discussed.
- Sectionals for soccer and volleyball are scheduled and will be played in the next week or so.
- Progress regarding the development of a STEM classroom is good with excellent teacher participation working on building the program. There also has been good participation with Writers Workshop.
- Open house was a great success and continues to be one of the premier events of the school year.

**4. EXECUTIVE SESSION**

4.1 Motion Dean, second Hatch for the board to enter into Executive Session at 9:12 pm to discuss a confidential legal matter and various personnel matters.

5 Ayes 0 Nay Motion Carried

4.2 Motion Roeske, second Dean for the board to move out of Executive Session at 10:50 pm and regular meeting resumed.

5 Ayes 0 Nay Motion Carried

**5. BUSINESS/FINANCE:**

5.1 Business Administrator's Report

Mr. Ricketts reviewed the monthly financial summary. He reports that the new busses have arrived and the suburban has been ordered from the dealer. Mr. Ricketts shared that he enjoyed working with the newly contracted auditor Buffamante, Whipple, Buttafaro and that his staff did a great job preparing and providing the information requested.

5.2 Motion Hatch, second Dean to approve the Treasurer's Reports for the month of September and to grant the authority to pay the necessary October bills with the Treasurer's Report to be presented at the November Board of Education meeting.

5 Ayes 0 Nay Motion Carried

5.3 Motion Cronk, Second Roeske to approve the following resolution:

BE IT RESOLVED that the Board of Education of the Fillmore Central School District does hereby accept the Independent Auditors' Report on the financial statements of the school district for the year ended June 30, 2014, as presented by the Independent Auditor, Buffamante Whipple Buttafaro, PC.

5 Ayes 0 Nay Motion Carried

**6. OTHER ITEMS:**

The next regular meeting will be held as scheduled on November 20 at 7:00 pm.

**7. CONSENT VOTE:**

Motion Roeske, second Dean to accept the minutes of September 18, 2014 Board of Education meeting.

5 Ayes 0 Nay Motion Carried

**8. APPROVAL OF ADDENDUM:**

8.1 Motion Dean, second Hatch to add addendum 8.2, 8.3 and 8.4 to the agenda of the October 23, 2014 meeting.

5 Ayes 0 Nay Motion Carried

8.2 Motion Roeske, second Hatch to approve the following non-instructional appointment:

NAME	POSITION	EFFECTIVE DATE
Paul Shea	Substitute Bus Driver	9/2/2014

Individual listed has been fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

8.3 Motion Dean, second Roeske to accept the Request For Proposal (RFP) for snow removal from C and R Landscaping, Rushford NY for 2014-15.

5 Ayes 0 Nay Motion Carried

8.4 The following resolution was offered by Sara Hatch, who moved its adoption and seconded by Marcus Dean, to wit:

BOND RESOLUTION DATED OCTOBER 23, 2014, AUTHORIZING THE ISSUANCE OF SERIAL BONDS IN AN AMOUNT NOT TO EXCEED \$265,000.00 BY THE FILLMORE CENTRAL SCHOOL DISTRICT, ALLEGANY COUNTY, NEW YORK, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE THE PURCHASE OF TWO (2) 2015 BLUE BIRD MODEL T3FE 3406 SIXTY-SIX (66) PASSENGER DIESEL SCHOOL BUSES AND ONE (1) 2015 SUBURBAN NINE (9) PASSENGER SCHOOL BUS.

WHEREAS, the Board of Education of the Fillmore Central School District, Allegany County, New York, by resolution duly adopted by the Board of Education on February 20, 2014 and approved by the voters of the Fillmore Central School District on May 20, 2014, authorizing the purchase of Two (2) 2015 Blue Bird Model T3FE 3406 Sixty-Six (66) Passenger Diesel School Buses and One (1) 2015 Suburban Nine (9) Passenger School Bus, said buses to be purchased at a total price not to exceed \$265,000.00, and

WHEREAS, it is now desired to provide for the financing of said buses,

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The purchase of Two (2) 2015 Blue Bird Model T3FE 3406 Sixty-Six (66) Passenger Diesel School Buses and One (1) 2015 Suburban Nine (9) Passenger School Bus is

- hereby authorized at a maximum cost of \$265,000.00.
2. The plan for the financing of said buses is by the payment of \$19.85 from current budget appropriations, bus number 108 trade-in allowance of \$7,500.00, bus number 109 trade-in allowance of \$7,500.00 and the issuance of \$249,900.00 serial bonds of said School District, pursuant to the Local Finance Law, which bonds are hereby authorized therefore; further details pertaining to said bonds, if necessary, may be prescribed in another resolution or resolutions of this board.
  3. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of bonds herein authorized, including renewals of said notes, is hereby delegated to the President of said Board of Education, the chief fiscal officer. Said notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President, consistent with the provisions of the Local Finance Law.
  4. It is hereby determined that the period of the probable usefulness of the aforesaid object or purpose is five years, pursuant to subdivision 29 of paragraph A of Section 11.00 of the Local Finance Law, and the said bonds will mature over a period not in excess of five years.
  5. The faith and credit of said Fillmore Central School District, Allegany County, New York are hereby irrevocably pledged for the payment of the principal of and interest on said bonds as the same respectively becomes due and payable.
  6. The bonds hereby authorized are declared to be "exempt bonds" under the provisions of the Internal Revenue Code of 1986 inasmuch as the Fillmore Central School District will not issue more than \$10,000,000.00 of bonds during the year of issue.
  7. The validity of such bonds or notes or any bond anticipation notes issued in anticipation of the sale of such bonds may be contested only if:
    - i. Such obligations are authorized for an object or purpose for which the municipality, school district or district corporation is not authorized to expend money, or
    - ii. The provisions of law which should be complied with at the date of the publication of such resolution or summary thereof, or certificate, as the case may be, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication, or
    - iii. Such obligations are authorized in violation of the provisions of the constitution.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Thomas Parmenter	voting AYE
Marcus Dean	voting AYE
Paul Cronk	voting AYE
Sara Hatch	voting AYE
Faith Roeske	voting AYE

5 Ayes 0 Nay Motion Carried

**9. OLD BUSINESS - NONE**

**10. NEW BUSINESS – NONE**

**11. PERSONNEL**

- 11.1 Motion Roeske, second Hatch to approve the following coaching appointments for 2014- 2015:

<b>NAME</b>	<b>Activity</b>
Casandra Mills	Modified Girls Basketball
Karissa Redman	JV Cheerleading

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.2 Motion Dean, second Roeske to approve the following Ameri-Corp teacher appointments:

<b>NAME</b>	<b>DEGREE</b>	<b>CERTIFICATION</b>	<b>GRADE LEVEL</b>	<b>EFFECTIVE DATE</b>
Karissa Redman	Master's	Literacy/Childhood Education/Early Childhood Education	5-9	November 4, 2014
Kerry Hatch	Master's	Childhood Literacy	1-6	December 6, 2014

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.3 Motion Hatch, second Roeske to approve the following non-instructional substitute appointment for the 2014-15 school year:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Bethany Klatt	Cafeteria/Kitchen	10/24/14

Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.4 Motion Hatch, second Roeske to approve the following substitute teacher appointments for 2014-15 school year:

<b>NAME</b>	<b>DEGREE</b>	<b>CERTIFICATION</b>	<b>GRADE LEVEL</b>	<b>SUBJECTS</b>
Jason Robichaud	Bachelors	Elem Education	Any	Any
Caroline Tranchell	Bachelors	Spanish/English	5-12	Spanish/Eng
Stacy Beardsley	Associates	Not Certified	Any	Any

Individuals listed are fingerprinted and have full clearance for employment.

5 Ayes 0 Nay Motion Carried

- 11.5 Upon the recommendation of the Superintendent, a motion was made by Roeske, second by Dean to hereby accept the resignation of Mike Raybuck as a substitute teacher for purposes of retirement effective Monday, January 5, 2014.

5 Ayes 0 Nay Motion Carried

- 11.6 Motion Hatch, second Roeske to approve the following non-instructional appointment:

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>
Tammy Lincoln	Cleaner	10/21/14

Individual listed is fingerprinted and has full clearance for employment.

5 Ayes 0 Nay Motion Carried

**12. CSE/CPSE RECOMMENDATIONS**

12.1 Having reviewed the recommendations developed by the CSE/CPSE for special education programs and services from September 26, 2014 to October 22, 2014, a motion was made by Dean, second by Roeske to approve said recommendations.

5 Ayes 0 Nay Motion Carried

**13. EXECUTIVE SESSION - none**

**14. ADJOURNMENT**

A motion was made by Roeske, second Dean to adjourn the meeting at 11:02 pm.

5 Ayes 0 Nay Motion Carried

**15. IMPORTANT DATES/INFORMATION**

- Halloween Dance for Grades 9-12 in the Small Gym on Friday, October 24 from 7-10 pm
- Picture Makeups on Monday, October 27
- Early Dismissal on Friday, November 7 at 12:30 pm
- Middle School Play on Friday, November 7 in Auditorium at 7 pm
- No School on Veteran's Day on Tuesday, November 11
- National Honor Society Induction on Wednesday, November 12 at 1:45 pm
- Fall Sports Awards on Wednesday, November 12 at 7 pm
- End of Academic 1<sup>st</sup> Quarter Friday, November 14